



# Coleford Town Council

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## Regeneration Committee Wednesday 24 April 2019 Minutes

**Attendees:** Cllrs C Elsmore, Cox and Allaway-Martin  
B Watkins GCC Highways, P Massey, FoDDC and Mr S Cox

1. Apologies were noted from Cllrs Penny, Baird and also Jay Deakin
2. There were no declarations of interest on items on the agenda
3. There were no dispensation requests
4. The minutes of 20 February were noted

### **5. To have an update on the state of the locality report**

Cllr. Cox reported that there had been a meeting with Katarina Kubinakova, Countryside and Community Research Institute and she will be providing preliminary feedback and will be consulting other market towns too.

**Action:** Town Clerk to confirm date and location for meeting re: feedback.

### **6. To have an update on the heritage lottery grant**

Cllr Cox summarised, and reported on a scheduled meeting to be held at the Main Place, on May 10 with David Stuart, Historic England, with a request from Wendy Jackson, FoDDC for Coleford Town Council to host, to include representatives from the other three Forest towns. The meeting's main purpose to serve as an initial scoping/briefing session, for David Stuart to learn more about all four Forest town centres and their respective heritage needs/issues, including Town centre regeneration, the Conservation Area Survey, to determine heritage at risk and to explore viability of an application for Future High Streets Funding, with the Heritage Action Zone initiative £40M to be launched in early May.

**Action:**

- Cllr. Cox suggested the following agenda, to be sent to Wendy Jackson:

9.30 am	Quick update on latest position of each town
10.00 am	David Stuart to explain Conservation Survey and Heritage Action
11.30 am	Other town representatives to leave, to meet with David Stuart later that day
11.30am	Informal lunch: Coleford Town Council representatives and David Stuart

### **7. To make recommendation from the open workshop in March**

Cllr Cox led discussion, on the workshop summary paper, with the following recommendations:

#### **Traffic and Highway Management**

**Recommendation:**

- For a traffic survey to be undertaken on Thursday May 23 and Saturday 25 May by Cllrs. Cox. C Elsmore and Allaway-Martin (not available on 25 May) to then compare evidence against Lidl data.

#### **Pedestrian Access**

Cllr. Cox led discussion, and a key element, in considering a Pilot Scheme on St Johns Street, was capturing foot fall data, and to capture views of local traders.

**Action:**

- Cllr, Cox and C Elsmore to capture foot fall data from CTC CCTV system.



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## **Recommendation:**

- That a Pilot Scheme, for St Johns Pedestrianisation, is progressed, preceded by a consultation with local businesses.

## **Action:**

- Town Clerk to send letter, and survey form (to be finalised) to local businesses seeking views, once foot fall data has been captured and reviewed.

## **Community Investment**

Cllr. Cox led discussion, particularly on access routes to town centre, consistency of signage, and some concerns expressed about road safety.

## **Action:**

- Cllr Penny to speak with owners at Puzzle wood re: car park improvements
- Main office to seek clarification from the Forest Commission (Darren Edwards) re: completion of access route from Wilkes to town centre

## **Water Infrastructure**

Cllr. C Elsmore confirmed that this work was going ahead in June 2019.

## **8. To have an update on the gateway planting**

The submitted quote was considered.

## **Action:**

- Town Clerk to clarify what areas the quote covers, and to obtain a map to confirm.
- Town Clerk to liaise with Wick Rossington Council, who have experience in this field.
- Town Clerk to obtain two more quotes, to compare alongside this one presented.

## **9. To have an update on the other project other projects**

None reported. Some discussion regarding the term of new council, and how key regeneration issues would be, and for councillors skills to be fully identified to maximise input.

**Meeting ended: 3.30pm**