



# Coleford Town Council

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At the Meeting of the Coleford Town Council held at the Town House, Lords Hill Walk, Coleford on Tuesday, 29 January there were present:

Cllrs. Mr N Penny (Mayor)  
Mr B Thompson (Deputy Mayor)  
Mr P Kay  
Mr K Ball  
Mrs H Lusty  
Mr C Elsmore  
Mrs E Elsmore  
Mrs Carole Allaway-Martin  
Mrs M Cox  
Mr R Drury

Ms. A Lapington (Town Clerk)  
Mr C Haine (Administrative Assistant)

Mr Graham King, Mrs Jackie King and Mrs Helen Barnham

## Public Forum

Mrs King reported on the difficulties she had had getting clarification from David Wilson Homes, and Two Rivers Housing, about the public access routes through Thurstan's Rise, especially the links to St. Johns school, and the associated concerns regarding safety of the school children being re-directed onto Staunton Road. In particular, Two Rivers Housing had temporarily blocked one of the access routes. Mrs King further added that she felt let down by David Wilson Homes, as the properties were sold with access routes, and was frustrated that this remains unresolved with David Wilson Homes and Two Rivers Housing, and requested assistance from the Town Council in resolving this matter. Mrs Banham echoed Mrs King's concerns, and further added that she purchased her property on the basis of access routes to farm land, for dog walking purposes, as well as access to Coleford town centre and schools. Cllr. Penny thanked members of the public for their comments, and stated that this Item was on the agenda, and asked Council members for it to be brought forward on the agenda for discussion. The Council agreed to meet with the residents association once it had been formed.

**218.** Apologies were noted from Cllrs. Holloway, Baird and Hale

**219.** Cllr. Allaway-Martin declared a personal interest in Item 228

**220.** There were no dispensation requests

**221. To approve the minutes of 15 January 2019**

It was proposed that the minutes of 15 January 2019 be agreed.

**Proposed: Cllr. Kay**

**Seconded: Cllr. Ball**

On being put to the vote it was unanimously agreed.

**222. To raise matters arising from the meeting 15 January 2019**

There were no matters arising



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## **229. To agree to the actions re the footpaths in Thurstans Rise & Oakfields**

Cllr. Penny summarised and, in noting the concerns expressed, further reported that this matter had been raised with both David Wilson Homes, and Two Rivers Housing, with no formal response from the Housing Association, however a conversation had taken place with Cllr Penny. After some discussion, and further concerns expressed by Councillors, it was proposed that David Wilson Homes and Two Rivers Housing are invited to a meeting with the Town Council to seek a solution, in advance of the next Public Safety and Highways Committee meeting.

**Proposed: Cllr. Penny**

**Seconded: Cllr. Ball**

On being put to the vote it was unanimously agreed.

## **223. To note reports from District and County Councillors (for information only)**

GCC Cllr. Allaway-Martin reported attendance at the Scrutiny Committee, and Health and Social Care Committee, with an emerging integrated system being discussed

Dist. Cllr. Allaway-Martin reported attendance at the Scrutiny Committee, where an update on Five Acres was given, with some concerns that there was no specific mention of a theatre being included in any future proposals.

Dist. Cllr. C Elsmore also reported on attendance at the Scrutiny Committee, and reported on Five Acres, and also attendance at Full Council, where budget increase of 2.99% was being suggested. Scrutiny Committee had also asked about car park increases, and were considering green waste increases.

## **224. To agree payments (see attached)**

The Town Clerk provided some clarification on a number of payments, and presented an additional payment of £1,200.00 for Pro-tech in respect of the Christmas Lights event. Cllr. Penny referred to the second Bellinger Design invoice re: LEMP, and proposed that payment was deferred to next week's Bells Field Committee meeting. It was also proposed that all other payments be made.

**Proposed: Cllr. Penny**

**Seconded: Cllr. Ball**

On being put to the vote it was unanimously agreed.

## **225. To agree petty cash payments for the Council & TIC (see attached)**

It was proposed that payments be made.

**Proposed: Cllr. Ball**

**Seconded: Cllr. Kay**

On being put to the vote it was unanimously agreed

## **226. To note the cash books and bank reconciliations**

The cashbook and reconciliation were noted.

## **227. To note the monthly budget figures (see attached)**

The Town Clerk provided some clarification on several budget codes expenditure/income and the figures were noted.

**Cllr. Allaway-Martin left the room**



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**228. To agree the stance of the Council regarding Coleford health care infrastructure**

Cllr Penny summarised meetings so far with Andrew Hughes Gloucestershire Clinical Commissioning Group. Cllrs Cox and C Elsmore further summarised meetings with participation groups and the two relevant GP surgeries. After some discussion, it was proposed that the Town Council write to the GP surgeries, reiterating their support for a new health centre, stating that the Town Council remained available to offer help noting the Coleford NDP and CITPA 3 policy.

**Proposed: Cllr. Penny**

**Seconded: Cllr. Kay**

On being put to the vote it was unanimously agreed.

Cllr. Cox proposed an amendment, to reference the Town Council's newly established Regeneration Committee and that invitations to that committee could be made to the GP surgeries.

**Proposed: Cllr. Cox**

**Seconded: Cllr. C Elsmore**

On being put to the vote it was unanimously agreed.

**230. To agree to the recommendations of Events & Marketing Committee**

Cllr. Penny summarised Items 5, 6 and 7 and proposed recommendations en-bloc.

**Proposed: Cllr. Penny**

**Seconded: Cllr. Kay**

On being put to the vote it was unanimously agreed.

Cllr. Penny further summarised Item 8 and proposed that, in light of further discussions with the Scouts, the Town Council make a contribution to the funding of their St. George badge and hand over formally at an arranged event.

**Proposed: Cllr. Penny**

**Seconded: Cllr. Kay**

On being put to the vote it was unanimously agreed.

Cllr. Lusty suggested that, in respect of Item 9 and the promotion of 2019 Town Events, the Main Place TV / video facilities be used as part of any promotion, and it was proposed that Item 9 be agreed with this amendment.

**Proposed: Cllr. Kay**

**Seconded: Cllr. Penny**

On being put to the vote it was unanimously agreed.

**231. To agree to the recommendations of the Amenities Committee**

Cllr. Lusty summarised and the Town Clerk further updated that, in respect of Item 6, a memorial bench application had been received for Coleford Cemetery, and a discounted purchase price could be secured, if three benches were purchased from the provider. After further discussion it was proposed that 3 three benches were purchased, and that Items 5, 6, 7, 8, 9 and 10 were recommended en bloc.

**Proposed: Cllr. Lusty**

**Seconded: Cllr. E Elsmore**

On being put to the vote it was unanimously agreed.



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## **232. To agree to the recommendations of the Finance & Office**

Cllr. Penny stated that these recommendations had been superseded by the last Full Council meeting, where budgets were agreed.

## **233. To agree recommendation of the Regeneration Committee**

Cllr. C Elsmore summarised, and recommendation proposed.

**Proposed: Cllr. C Elsmore**

**Seconded: Cllr. Thompson**

On being put to the vote it was unanimously agreed.

## **234. To note the decisions of the Bells Implementation Committee**

Cllr. Penny summarised, and decisions were noted. Item 9 to be taken 'In Committee'.

## **235. To note the decisions of the Planning Committee**

Cllr. C Elsmore summarised and planning decisions were noted. Cllr. C Elsmore also reported on a major planning application, in respect of Tufthorn Avenue that should be brought to Full Council. It was agreed that a meeting would be scheduled for next week.

## **236. To agree the next steps for the St John's Church: the Next Generation Project**

Cllr Cox summarised meetings held since last Full Council meeting, and after further discussion, it was agreed that the Town Council would further support some additional funding of £375 and £250 for professional fees.

## **237. To note reports from members (for information only)**

### **Cllr. Penny**

19 December	Attended site inspection, and attempted Practical Completion meeting at Bells Field
3 January	Attended Christmas Lights Committee Meeting
7 January	Compiling information on Youth provision within the parish
7 January	Attended meeting with Bells Hotel re Charity Dinner
8 January	Undertaking TIC review / strategy development with Ella
10 January	Attended meeting with Bellinger Design re Bells Field
10 January	Attended St Johns Next Generation meeting with FODDC cabinet
11 January	Attended meeting with Deb Harris, Innovation Lab Manager re working in Coleford

Cllr. Penny reported that the second roll-out in Gloucester had been delayed, as Deb Harris was keen to get the branding right for Coleford. Cllr. Penny added that this was good news for Coleford, and would further benefit the services offered to Coleford residents. e.g. virtual reality headsets and the Dementia Alliance activities.

14 January Attended meeting with FODDC re Plastic Free Coleford initiative

Cllr. Penny reported on a positive meeting, and that an Action Plan to take this initiative forward was being prepared.

15 January Attended Walking Festival meeting

15 January Bells Field attempted PC meeting

17 January Bells Field PC meeting

17 January Training session with the Sealed Knot to fire a Muscat

17 January Attended St Johns Next Generation Public Meeting

18 January Meeting with Paul Thornton re Bells Field building snags

18 January Attended a site visit to the Kings Head Hotel

23 January Discussions with Cllr Drury re Youth activities for the parish



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23 January Meeting with Euan Ball and Clerk re Youth engagement  
24 January Attended Coleford Twinning Association meeting

## **Cllr. Thompson**

January Attendance at various St. John's meetings, Bells Field and Police Liaison meetings

## **Cllr. Kay**

16 January Community Safety Partnership (CSP) meeting  
24 January Twinning meeting

Cllr. Kay stated that there was a Twinning Association AGM on 24 February, at Forest Hills  
Cllr. Kay also reported on concerns raised by Coalway residents that there were no dog litter bins outside Coalway School, or from there down into Coleford Town centre from the Coalway crossroads.

## **Cllr. Drury**

Cllr Drury reported on meetings with Cllr. Penny re: youth provision, and that this was work being taken forward through Events & Marketing Committee e.g. a proposed skateboard event. Cllr. Drury also reported on his attendance at an open meeting in Bream where wider youth provision in the Forest had been discussed.

Cllr. Drury asked about the Marshes and whether there had been any response from Lidl. The Town Clerk reported that there hadn't been a response, and a follow up letter would be sent. Cllr Drury also raised some concerns about the parking arrangements outside Carpenters, having witnessed an exchange with parking attendants and a confused driver. It was confirmed that the parking restrictions were in the process of being removed.

## **Cllr. Cox**

10 January FoDDC Cabinet re St. Johns  
16 January St. Johns Committee  
17 January St. Johns Public Meeting  
24 January St. Johns Response Meeting  
28 January St. Johns Committee  
28 January CAP Committee  
29 January Future High Streets at FoDDC

Cllr. Cox reported on the Future High Street funding meetings, and that an expression of interest application (if it was to be submitted) needed to be prepared and forwarded to FoDDC By 21 February. It was agreed that this would be discussed at next week's Full Council meeting, for Regeneration Committee to then take forward.

Cllr. Cox reported on Twinning activities, and also the forthcoming Twinning visit and AGM.

## **Cllr. Lusty**

Cllr. Lusty reported positively on the meeting about Pine Martens, and looked forward to seeing this initiative implemented.

## **Cllr. E Elsmore**

January Attendance at GP group participation meetings  
Cllr. E Elsmore also reported on positive progress in respect of AONB application

## **Cllr. C Elsmore**

January Broadwell Memorial Hall AGM



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Cllr. E. Elsmore reported positively that the Memorial Hall was now 'in the black' and that there were now plans to improve car park

January Attendance at Police Liaison meetings

Cllr. E Elsmore reported positively on police reporting in respect of some activity, and that issues being effectively addressed. In respect of speeding, training of mobile speed guns could be offered, although both Cllrs. Kay and Penny stressed that if training was to be undertaken, Council members needed to commit to this, as this had been offered previously and not then taken forward, despite enthusiasm for this provision.

## **Cllr. Ball**

Cllr. Ball reported on litter and large boar damage, expressing concerns whether the Forest was ready for the forthcoming tourist season

Cllr. Ball reported on utility work, and that there was now a specific contact to raise concerns with directly.

Cllr. Ball expressed concerns in respect of criminal activity, and that there was a noticeable 'spike' in his neighbourhood, which was causing some fear and concerns for local residents.

Cllr. Ball also reported positively on the recent meeting re: pine martens, adding that this would enhance eco-tourism and work with Gloucester Wildlife Trust.

## **Cllr. Allaway-Martin**

January Various meetings with Thurstan's Rise residents

## **Cllr. Baird**

14 January Meeting with FODDC re Plastic Free Coleford initiative.

## **238. To note the Clerks Report**

The Town Clerk reported on Angel Vale, and that she had arranged a tree survey as the trees had clearly been neglected over the past 7 years.

Cllr. Penny asked about the Emergency Plan, and the Town Clerk agreed to address outstanding matters. Both the Town Clerk and Cllr. Penny impressed on Councillors the importance of in-house audits to remain on track, following previous year's lapses. The Town Clerk reported on snow planning, and that grit bins were to be replenished. The Clerks report was noted.

## **239. To note correspondence (for information only, see attached list)**

Cllr. C Elsmore asked about the recent correspondence with Stagecoach, and the Town Clerk agreed to follow this up. All other correspondence was noted.

## **In Committee**

### **240. To note the minutes of the Bells Implementation Committee**

Cllr. Penny summarised position to date, in respect of outstanding matters, and that this would be further discussed at the next Bells Field Committee meeting.

Cllr. Penny also reported on discussions he had had with Police, in respect of concerns that had been raised about a 'spike' in crime, and that police were addressing..

**The meeting ended at 8.48pm**