



Coleford Town Council

At the Meeting of the Coleford Town Council held at the Town House, Lords Hill Walk, Coleford on Tuesday 29 August 2017 at 7.00 pm there were present:

Cllrs	Mr N Penny	(Mayor)
	Mr B Thompson	(Deputy Mayor)
	Mr C Elsmore	
	Mrs E Elsmore	
	Mrs H Lusty	
	Mr K Ball	
	Mrs C Allaway-Martin	
	Mr I Baird	
	Ms A Lapington	(Town Clerk)
	Mr C Haine	(Administrative Assistant)

Public: Mr W Williams

Public Forum

Mr Williams sought clarification on the Council's Website.

76. Apologies were noted from Cllrs Kay, Drury, Holloway.

77. Cllr Penny declared a pecuniary interest in Item 82.

78. There were no dispensation requests

79. To approve the minutes of 25 July 17

It was proposed that the minutes of 25 July 17 be agreed.

Proposed: Cllr Lusty

Seconded Cllr Thompson

On being put to the vote it was unanimously agreed.

80. To raise matters arising from the meeting 25 July 17

Page 1: The Town Clerk confirmed that the road safety awareness training, with the Police, had been requested for the end of September.

Page 6: Cllr Ball corrected the minute referring to the Music Festival, stating that there had been an incident which has now been brought to Cllr Penny's attention

81. To note reports from District and County Councillors (for information only)

GCC Cllr Allaway-Martin reported attendance at various meetings, in respect of health, including a meeting with Keith Willets, NHS England, where issues relating to the Forest were raised. Also meetings with GCC Highways, regarding traffic issues and proposals, and a briefing meeting to be scheduled with Councillors in respect of Mile End Crossroads. GCC Events as follows:

25 July	Briefing Meeting with 2gether NHS Trust, Chair and Clinical Director
26 July	Briefing Meeting with Gloucestershire Care NHS Trust
3 August	Work based planning meeting (HCOSC)
12 August	Parish Walkabout
15t August	Meeting with Keith Willets Director NHS England Urgent Care Services
16 August	Meeting with Carers Gloucestershire (DNA).
23 August	Briefing Meeting Glos Highways, Brian Watkins and Projects Manager
24 August	Briefing Meeting re: constitution and Cabinet Panel group 'Fracking'



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Dist. Cllr Allaway-Martin reported attendance at Cabinet Meetings and also now a member of 'Fracking' Cabinet Panel Group. Update on Boundary Commission Consultation also provided. DC events, as follows:

27 July Cabinet Meeting, FoDDC,
4 August Constituency Surgery with MP
7 August Regeneration Working Group
8 August Development and Control meeting, FoDDC,

Dist. Cllr C Elsmore reported a quiet August, and planned attendance at forthcoming Lawnstone Square and Parish and Town Council Liaison Meetings.

Cllr Penny left the room.

82. To agree payments (see attached)

Clarification sought on a number of payments and two payments to be withheld: Angus Buchanan VC Recreation Ground Memorial until works have been undertaken, and invoice raised, and SSTV (in respect of promotional video), that Events & Marketing Committee are given delegated authority to agree the payment if the video is acceptable. it was proposed that the payments be made.

Proposed Cllr Ball

Seconded Cllr Allaway-Martin

On being put to the vote it was unanimously agreed.

Cllr Penny re-entered the room.

83. To agree petty cash payments for CTC & TIC

It was proposed that the payments be agreed for both petty cash books.

Proposed: Cllr Lusty

Seconded: Cllr Ball

On being put to the vote it was unanimously agreed

84. To note the cash book & the bank reconciliation

The cash book and reconciliation were noted.

85. To note the budget figures

The budget figures were noted, with some clarification on various codes, and expenditure.

86. To agree to make comment on the outcome of the ALDi planning application judicial review

Cllr Penny expressed disappointment in respect of the judges decision, particularly in light of the primary reason being cited that the District Council Planning Team had not presented evidence on appeal regarding the impact of the town. Cllr Penny proposed that the Council's displeasure be recorded and, in turn, a letter to be sent to District Council with an associated Press Release.

Proposed: Cllr Penny

Seconded: Cllr Thompson

On being put to the vote, 7 Councillors agreed & 1 abstention

87. To agree the Annual Governance Statement

The Clerk presented the Statement to councillors and explained its context, and asked Councillors to read it through. It was proposed that Cllr Penny sign the statement.

Proposed: Cllr Ball

Seconded: Cllr Thompson



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On being put to the vote it was unanimously agreed

88. To make comment on the Coleford Town promotional video

Cllr Penny proposed that this be referred back to Events & Marketing Committee, for final approval, noting some minor changes still to be captured.

89. To agree the recommendations of the Finance & Office Committee

Cllr Penny summarised discussions, and proposed the recommendations en bloc.

Proposed: Cllr Ball

Seconded: Cllr Thompson

On being put to the vote it was unanimously agreed

90. To agree the recommendations of the Events & Marketing Committee

Cllr Penny summarised, minutes were noted, no formal recommendations

91. To agree to the recommendations of the Amenities Committee

Cllr Lusty summarised the minute. Clarification was given by the Clerk on Councillor protocol regarding ordering, purchasing and financial limits. Cllr Lusty proposed recommendations en bloc.

Proposed: Cllr Lusty

Seconded: Cllr Penny

On being put to the vote it was unanimously agreed

92. To agree the recommendations of the Public Safety Committee

Cllr Elsmore summarised the minutes, and proposed recommendations en bloc.

Proposed: Cllr Elsmore

Seconded: Cllr Ball

On being put to the vote it was unanimously agreed

93. To note the decisions of the Bells Implementation Committee

Cllr Thompson summarised the minute and provided an update on progress to date. It was proposed that a Project Manager is appointed. (outside delegated authority remit)

Proposed: Cllr Thompson

Seconded: Cllr Ball

On being put to the vote it was unanimously agreed

94. To note the decisions of the Planning Committee.

Planning decisions were noted.

95. To note the minutes of and hear report from the NDP Steering Group

Cllr Baird summarised progress to date and a report was submitted

96. To note reports from members (for information only)

Cllr Penny

12 August Town Centre meeting with FoDDC Leader and Cabinet

12 August Visit to the Community Open Day at Angus Buchanan VC Recreation Ground

Proposed Meetings:

30 August Lawnstone Square (all Members urged to attend)

Sept. 6 Hidden Heritage Brainstorm, at Forestry Commission Offices
(all Members urged to attend)

Cllr Thompson

12 August Town Centre Meeting with FoDDC Leader and Cabinet

August Meeting with Police



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August Opportunity Centre, Open Day

Cllr. Allaway-Martin

9 August Bells Working Group and NDP
13 August TIC Volunteer

Cllr Baird

26 July NDP Meeting
7 August Town Centre Regeneration Meeting
9 August NDP Meeting
12 August FoDDC Cabinet Meeting
12 August Twinning Stall at Angus Buchanan VC Community Day
18 August Switch-On Arts Project Meeting
21 August Twinning Meeting
23 August NDP Meeting
28 August Twinning Stall at Park End Carnival

Cllr E Elsmore

August Scar Bandstand
August Meeting with Police

Cllr E Elsmore

August Scar Bandstand
16 August MSA Event (observing)

Cllr Lusty

12 August Community Open Day at Angus Buchanan VC Recreation Ground

Cllr Ball

August Attendance at MSA Events
August Litter Picking with Hub Bub and 'Love your Forest'

97. To note the Clerks Report

The Town Clerk presented a new format report, which more effectively tracked tasks and activities. Cllr Penny expressed his thanks, endorsed this format, recognising the overall benefits of this summary monitoring approach, and the report was noted.

98. To note correspondence (for information only)

The correspondence was noted

In Committee

99. To agree the recommendation of the Finance & Office Committee

Cllr Penny summarised the recommendation, and proposed the permanent appointment of the TIC Co-ordinator.

Proposed: Cllr Penny Seconded: Cllr Lusty

On being put to the vote it was unanimously agreed

Meeting ended at 8.47pm