



Coleford Town Council

Bells Field Implementation Committee Tuesday 7 August 2018 Minutes

**Attendees: Cllrs Thompson, C Elsmore, E Elsmore, Baird & Penny
Cllr Lusty arrived at 6.35 pm**

1. Apologies were noted from Cllrs Holloway , Kay & Ball
2. There were no declarations of interest on items on the agenda
3. There were no dispensation requests
4. The minutes of meeting held on 3 July 2018 were agreed and there were no matters arising

5. To receive a project update for the Landscape and Building Contracts

6. To review project timelines

Landscape: Cllr Penny informed the committee that a significant progress had been made this month. The contractor had put a huge workforce on the site and the benefits were being reaped. The contractor had requested a 2 week extension of the 1st phase. This was due to the problems with the weather at the start of the project and the delay caused by the section 278 agreement. He did not consider this unreasonable and the date for partial completion is not set for 31 August 18. Some problems had been encountered. The powder coating on some benches was substandard and the amphitheatre surface had turned spongy after rain. Both items were being addressed. The pump track had cost more than expected but Afan will absorb this cost. He thanked the MPs office for the prompt response to the difficulties of communicating with Severn Trent Water resulting in a very satisfactory solution.

The final snagging meeting had been arranged for 12.00 noon on 31 August to be followed by the partial handover when all fencing would be removed and the park would be open to the public. All councillors would be invited to this.

Partial completion would only be accepted if the LEMP had been at least submitted to the FoDDC and that all aspects of the contract have been satisfactorily completed.

Building: The Clerk reported that the building was virtually complete. The contractor had requested an additional 2 weeks. This was due to the Councils request that all the toilet cubicles were fitted out. Snagging meeting have been arranged and completion dates which the Clerk will forward to the committee. The maintenance contractor had been asked to attend the decommissioning of the sanitary wear so the he was au fait with the working and maintenance regime.

7. To review project finances and cash flow predictions

The overall cost of the landscape contract has increased by £2k this is due to savings in some areas but additional costs ie the substructure required for the pond lining.

Cllr Penny raised his concern that the £79k had not yet been received from the FoDDC and that steps needed to be taken to recover this.

Financial breakdown attached

Thanks were given to the Clerk & Cllr Penny for keeping a tight reign of the finances



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8. To agree to the plans for the opening ceremony

The Clerk was requested to call a meeting of the working party as quickly as possible

9. To agree project decisions

• To agree to the wording for the signage for the entrances

The Clerk reported that the “you are here signs” were with the designers but that the sign at the look put point needed to be agreed

It was proposed that this should be a panoramic view highlighting points of interest around the parish.

Proposed Cllr Thompson

Seconded Cllr Lusty

On being put to the vote it was unanimously agreed

• To agree to the tree planting schedule

It was proposed that pot reared tress were installed in September at a cost of approximately £5k instead of root ball tress in November to bring forward the completion date.

Proposed Cllr Penny

Seconded Cllr Thompson

On being put to the vote it was not unanimously agreed

This was not agreed and the November schedule will stand

• To agree to the tarmacking of the Severn Oaks path

- It was proposed that at an approximate additional cost of £500 this path should be tarmacked

Proposed Cllr Thompson

Seconded Cllr Lusty

On being put to the vote it was unanimously agreed

• To agree to the weed management on the boundary borders

At the request of the contractor it was proposed that the boundary borders be covered in bark to supress the encroaching weeds

Proposed Cllr Thompson

Seconded Cllr Lusty

On being put to the vote it was unanimously dismissed