



Coleford Town Council

Bells Field Implementation Committee Tuesday 3 September 2019 Minutes

Attendees: Cllrs Penny, Lusty, Elsmore, Holloway & Allaway-Martin

Public Form

There were no members of the public in attendance

1. Apologies were noted from Cllrs Kay, Ball & Brown
2. There were no declarations of interest on items on the agenda
3. There were no dispensation requests
4. The minutes of meeting held on 2 July 2019 were agreed

5. To receive an update re outstanding landscape works

Cllr Penny reported that the majority of works had been completed to a good standard however there were a few items outstanding

The reed planting in the pond

The self closing hinge on the wildlife gate

The slam bar on the Bells entrance gate

The back of the Bells gate lettering still to be cleaned

Cleaning of the benches

It was proposed that the Clerk chase the contractor to get the work completed & the matter would be raised at the arranged meeting on 19 September 19

Proposed Cllr Penny

seconded Cllr Lusty

On being put to the vote it was unanimously agreed

6. To receive an update re current defects listing

The Clerk produce a schedule with the defects and photographic evidence. Cllr Penny provided further information which need to be added. The schedule will be updated on a monthly basis with a record of when the information is passed to the contractor & contract administrator

7. To receive an update re ongoing maintenance (post contractual period) arrangements for Bells Field

The Clerk explained that it was proving difficult to obtain costs from contractors however another contractor had visited the site last week.

It was proposed that a working party be formed of Cllrs Allaway Martin, Lusty, Kay & Penny & the clerk to review all contracted works across the parish and propose options for next year's budget

Proposed Cllr Penny

Seconded Cllr Holloway

On being put to the vote it was unanimously agreed

8. To make recommendation re enhancements to the scheme

The Clerk to provide a list of excluded works for the next meeting. Cllr Allaway Martin to approach GCC re the grant for the boardwalk as its installation can be undertaken until



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the level of the pond has been establish and enquire if we can transfer the grant to another project

In Committee

9. To agree next steps re ongoing commercial discussions
Cllr Penny reported he had taken extensive advice from Cllr Brown and his proposal was agreed.