



# Coleford Town Council

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## Bells Field Implementation Committee Tuesday 3 April 2018 Minutes

### Attendees: Cllrs Thompson, Lusty, Baird, Penny and C Elsmore

Apologies were noted from Cllrs Holloway, C Elsmore, Allaway-Martin and Kay

1. There were no declarations of interest on items on the agenda and there were no dispensation requests
2. The minutes of meeting held on 6 March 2018 were noted and signed
3. **To receive progress update from project managers and agree solutions to items raised through contract review meetings**

Cllr Thompson provided an update with regards to the Building Contract. Whilst good progress was being made on site it is estimated that Heals are approximately one week behind plan due to the adverse weather. This is not expected to impact on project delivery. The expectation is to start on the building's walls next week.

Cllr Penny provided an update on the Landscape Contract and similar issues were noted regarding the weather, however work had been rephrased and continued in most areas. Significant progress was noted by Cllrs. Penny and Thompson during their site visit on the 26 March. The committee were updated regarding the latest estimated costs from WPD for the lowering and rerouting of high voltage cables and although this item is over budget there was confidence that savings identified elsewhere mitigated any risk here.

It was suggested that prior to the park opening that a meeting is held with the Orchard Trust to clarify the fence lines in relation to the existing site boundary.

The site review meeting on the 29<sup>th</sup> May will be open to all members of this committee to attend.

4. **To receive an update re project finances**

Cllr Penny reported that valuation certificates had been received from both Bellinger Design and Paul Thornton Building Design for works completed to date. Based on these certificates the actual cashflow was reviewed versus the predicted cashflow:

Outflow:	Predicted £142,638.66	Actual £107,1224.52	Benefit	£35,514.14
Inflow:	Predicted £212,434.67	Actual £219,727.44	Benefit	£7,292.77

The above provided a positive cashflow of £42,806.91 versus plan.

5. **To have an update of the funding opportunities and initiative**

There were no further updates on new schemes of funding. Cllr. Penny stated that discussions were ongoing with the Gloucestershire Wildlife Trust.

The meeting closed at 7:50pm