



Coleford Town Council

Bells Field Implementation Committee Tuesday 5 February 2019 Minutes

Attendees; Cllrs C Elsmore, E Elsmore, Kay & Penny
Cllr Penny took the Chair in Cllr Thompson's absence

1. Apologies were noted from Cllrs Thompson, Baird, Allaway-Martin & Holloway
2. There were no declarations of interest on items on the agenda
3. There were no dispensation requests
4. The minutes of meeting held on 8 January 2019 were agreed

5. To receive an update on outstanding works and snagging for the Landscape and Building contracts

Building

Cllr Penny reported that a meeting had been held with the architect and the snagging issues listed below had been raised

- Water coming through the roller shutter door
- Limitation of the toilet doors
- Moving of the auto flush in the disabled toilet
- Replacement of the damaged doors

Landscape

- Practical completion had been achieved on the final element of Bells Place entrance.
- The schedule of incomplete works is scheduled for completion on 28 February 19
- Options will be available then if the work are not completed of either issuing an instruction for the works to be completed within 7 days or to retain the retention monies and complete the works in house.

6. To receive an update regarding documented checks against CTC requirements and LEMP items

The Clerk reported that this was ongoing. The contractor will supply a monthly spreadsheet itemising all safety checks. It was also reported that the Health and Safety file was still incomplete.

7. To agree the next steps regarding adjustments to floodlights and CCTV cameras

It was reported that the report from the lighting provider had confirmed that the flood lights had been installed as per the specification and were within the specified light lamination limits. However it was agreed that the light penetration into the neighbouring property was high and could be rectified by tilting the lights by 5° without compromising the lighting of the area. A quote from the landscape contractor for the work seemed high

It was proposed that a cost is obtained from a local source stressing that it would need to be completed in the dark and should the costs be more acceptable the work completed

Proposed Cllr Penny

Seconded Cllr Kay

On being put to the vote it was unanimously agreed.



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In Committee

8. To discuss the outstanding LEMP payment

A detailed discussion took place and it was proposed that the recommendation of the Char be implemented

Proposed Cllr Penny

Seconded Cllr Kay

On being put to the vote it was unanimously agreed.

9. To have an update regarding the Afan tarmac issue

Cllr Penny reported that the matter was ongoing and that was still to be arranged.