



Coleford Town Council

Amenities Committee Tuesday 15 November 2016 Minutes

Attendees: Cllrs Holloway, Penny, Kay, Thompson
Cllr Lusty arrived at 7.05 pm

1. Apologies were noted from Cllrs C Elsmore, E Elsmore & Whittington
2. There were no declarations of interest on items on the agenda
3. There were no dispensation requests
4. The minutes of 18 October 16 were noted.
The Clerk is awaiting a response from Royal Mail re the removal of the Highnash letter box
5. **To have an update on the facilities diary**
The Clerk reported that the diary would be updated by the month end
6. **To make recommendation re additional planting in the town**
Recommendation
The Clerk to obtain costing for 4 stand-alone tiered planters to be placed at the beginning of markets Street near the bike racks, the end bank Street of St Johns Street, the start of Newland Street & the High Street near Launceston House.
The Clerk to request from Cinderford or Lydney TCs the cost of planting & maintaining such planters
7. **To make recommendation re hedge of the natural burial ground bordering the new development**
Recommendation
The owner of the property who raised this issue is contacted and reassured that the hedge will be maintained at a height of 1.7meters.
That the Clerk challenge the boundary issue with the Land Registry ensuring that David Wilson Homes, & FoDDC planning enforcement are kept informed.
8. **To make recommendation re the containers at the KGV**
Recommendation
That the Bowmen of the Dean are given permission to remove and replace the leaking containers on the proviso that the replacement containers are:
 - of the same size are
 - installed in the exact same position.
 - at their own cost.
 - any damage to the field, road way etc. is repaired.
 - kept in a good condition
 - the Council accept no insurance liability
9. **To make recommendation & have an update re works in the Cemetery**
Recommendation
That additional quotations are obtained for the more extensive works. The contractor is asked to complete the minor works



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10. To make recommendation re the budget requirement for 2017 -18

11. Amenities budget

	<u>2016-2017</u>	Projected Actual	2017-2018 Budget	
<u>Budget Expenditure</u>				
4149	Street Furniture Purchase	1000	1000	
4153	Street Furniture Maintenance	250	300	
4175	Clock Tower Maintenance	5000	5000	
4176	Clock Tower Utilities	750	800	
4210	KGV Utilities	5200	3500	
4211	KGV Maintenance	2500	3000	
4212	KGV Improvements	1000	3700	
4226	Cemetery Utilities	1700	1400	
4228	Cemetery Grave Expenditure	3000	0	
4230	Cemetery Maintenance	16500	16500	
4231	Cemetery Improvements	0	143	
4251	Town Centre Flower Contract	8500	8500	
4253	Town Centre Maintenance	1500	3500	
4255	Redecoration of Offices	1000	500	
4258	Town Centre Improvements	5000	5000	
4275	Bus Shelter Maintenance	2000	1000	
4276	Bus Shelter Purchase	0	0	
4280	Grass Cutting Community Areas	14000	12000	
4281	Play Area Inspection & Maint	5000	6000	
	Parish improvements			
4279	Parish Maintenance			
		76400	71843	
			126900	

5k from 16-17

In Committee

12. To make recommendation re the quote for the works on the walnut tree.

Recommendation

The lower quotation is accepted

13. To make comment re the grass cutting contract

The points raised are conveyed to the contractor at the meeting arranged.