



Coleford Town Council

Amenities Committee Tuesday 18 October 2016 Minutes

Attendees: Cllrs Holloway, Lusty, Thompson & Penny
Cllr C Elsmore arrived at 6.20 pm

1. Apologies were noted from Cllrs Whittington, Kay & E Elsmore
2. There were no declarations of interest on items on the agenda
3. There were no dispensation requests
4. The minutes of 22 September 16 were noted
5. **To have an update on the facilities diary**
The Clerk was requested to fill in the completion dates
6. **To make recommendation re the repair works required on the Clock Tower**
The Clerk reported that the schedule of works had been received and would now seek quotes for the works required. Cllr Thompson was thanked for his efforts
7. **To make recommendation re the placement of a floral display in the town centre**
As the Contract Management Sub Committee are in the process of reviewing the Town centre flower contract this item was referred to the committee.
Recommendation
That the committee consider removing some of the required hanging baskets and replaced with a variety of stand-alone planters strategically placed around the wider town
8. **To make recommendation a piece of public art for the parish.**
Recommendation
That the Council hold a public competition open to local artists to create an outdoor art installation to celebrate Coleford, Its heritage, history or famous people.
That a public vote chooses the winner
The Council would then consider its production
This could then link to the sculpture trail via the cycle ways or begin a heritage trail in the parish.
9. **To make recommendation re works in the Cemetery**
Recommendation
That the attached list of works are completed

To make recommendation re post boxes in Highnash
It was reported that the post box in Highnash had been removed. The Clerk will establish from Royal Mail as to why this has happened
10. **To have an update on the gateway planting**
Cllr C Elsmore reported that the planters had been cleared and replanted with spring bulbs. The Clerk reported that English Heritage were giving away English daffodil bulbs. She would look into this to see if the Council were eligible for any.



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He also reported that poppy seeds had been scattered where the boar had churned up the roadside edges.

11. To have an update on Wifi in the town centre

Cllr Thompson will pass on the information from the contractor so that a meeting can be arranged

12. To make recommendation re the burial charges

Recommendation

That the full cost of the sexton's charges are incorporated in the Council burial fees from 1 November 2016.

That a mailing is sent to all local funeral directors advising them of the increase

13. To make recommendation re the Parish viewing

Recommendation

The contractor is asked to remove the town centre troughs immediately

The planters in the town centre are replanted

The minor works to be carried out immediately

That the grass cutting contractor is invited to a meeting to discuss the issues raised re the hedge trimming

The trampoline from Walnut Close is removed after notifying the residents

That the new equipment and replacement works are considered by this committee when setting their budget for next year

That the Clerk seeks further advice from the arborologist re the felling programme of the aged trees in then cemetery

A quote is obtained for the removal of the overhanging branches in the copper beech in the corner of the cemetery

The broken headstones and grave paraphernalia are removed and placed in the visitor centre shed.

That the programme regarding unloved graves is captured by the 4 year plan

14. To have an update on the walnut tree in Walnut Close

The Clerk reported that the permission to take 20% of the crown had been granted and that she had put the work out for quotes



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Cemetery Works

Access Top shed and assess contents and future use	Completed
Assess road for suitable solution to water run off	Being Completed week of 24 October 16
Yew Trees clear yews from all intruding plants ivy holly etc	Actioned
Fell two trees by Trotter grave	
Reduce height of all hedges to 1.7 metres to allow regrowth to green. Maintain all hedges at 1.9 metres for ground access reduce spread of hedges to 1.2 meters	
Put panel behind green bins to reduce littering of neighbouring property	Panel in place does make area look tidier
Severely cut back hedge on Victoria road side of cemetery and tidy area to allow mowing	Hedge cut back
Severely cut back hedge adjoining school remove rhododendrons replace hedging as required	
Put plan for regular weeding of path to natural burial ground and Garden of remembrance	Weeding was done but we do need this to be kept up
Remove shrubbery but leave oak tree from Garden of Remembrance	Actioned
Repair or replace sextons shed	Work completed
Remove ivy and excess plant growth from graves	Actioned
Place fallen /broken stone work from graves with grave site	
Renew notices and Maps at information point	