**Amenities Committee**

**Tuesday 10 November 2020**

**Minutes**

**Attendees: Cllrs Lusty M Cox, S Cox, Elsmore, Holloway, Penny & Kyne**

1. There were no apologies
2. There were no declarations of interest on items on the agenda
3. There were no dispensation requests
4. There were no members of the public present
5. The minutes of 8 September 20 were noted

**Cllr. Lusty signed the minutes.**

1. **To make recommendation re the planting of the 205 trees**

Cllr. M Cox presented her (already circulated) Action Plan, and after further discussion regarding ownership of some areas of land, locations, etc. the Plan was acknowledged to be a good focus, to progress this exercise.

**Recommendation:**

That the proposed Action Plan was adopted, subject to any changes, due to further clarifications re: ownership, contractual requirements, and any subsequent changes to the Plan, with new locations identified.

1. **To have an update on telephone boxes within the parish**

Cllr. Penny expressed disappointment that this exercise hadn’t progressed and, after further discussion, it was recognised that some clarification was still required re: decommissioning, and contractual obligations, with BT.

**Recommendation:**

That this exercise is further consolidated, reviewed, updated, and progressed asap, for the next committee meeting, with further clarification sought from BT re: decommissioning, and contractual obligations, in respect of what the town council are subsequently allowed to do with the kiosks.

That, subject to clarification, and transfer clauses, with BT, agreement, in principle, to consider Greenacres request further.

1. **To make recommendation re bus shelters**

Cllr. Penny led on this item and, after some discussion it was agreed that there might be scope to enhance bus shelters, with artwork.

**Recommendation:**

That all bus shelters are assessed, with photographic evidence, to then engage local artist, Tom Cousins, with some possible solutions.

1. **To discuss any recent parish inspections**

After further discussion, and parish reports from some councillors, it was noted that other councillors were unclear of their areas, and what, to inspect.

**Recommendation:**

That the Assistant Town Clerk (seconded) would resurrect the papers from the initial exercise, and reallocate areas, with additional information linked to his checks.

1. **To make recommendation re: Foxglove Way trampoline (if needed)**

Cllr. Lusty reported on the issues re: trampoline in the new play area, and it was agreed that this should be raised with the contractor, subject to contractual clarification

**Recommendation**

**That, subject to contract clarification re: defect periods, installation specifications, a**

**site meeting is arranged with the contractor, to assess, with solutions identified how to rectify.**

1. **To make recommendation re request from Coleford Town FC regarding King George V**

**playing field and its interim accessibility to other organisations**

Cllr. Lusty summarised, and Coleford Town FC request was considered, in the context of interim arrangements with other users.

**Recommendation:**

**That Coleford Town FC were, in principle, giving an opportunity to re-engage as primary users, next season, if re-registered, and to be allocated a discreet storage area within the pavilion building.**

1. **To make recommendation re: the request from a parishioner to place trellis around a grave in the cemetery**

Cllr. Lusty summarised, and it was noted that the regulations are clear, in respect of additional accessories to graves, for safety and maintenance purposes.

**Recommendation:**

That this request is unfortunately declined, and for the parishioner to be informed, with an explanation, and sent a copy of the Cemetery Regulations.

1. **To make recommendation re cemetery maintenance, buildings, and hedge cutting in the**

 **Cemetery**

Cllr. Lusty summarised, and it was noted that, despite revised views now emerging re: cemetery building, and its usage, the recommendation to renovate was still ‘live’, and that a revised quotation was outstanding, from the initial contractor.

**Recommendation:**

That the revised quotation was requested, as recommended previously, for further consideration re: Cemetery building works.

1. **To make recommendation re 2021/22 Budget codes**

**Recommendation:**

That this item is deferred to wider town council budget discussion meetings/ possible workshop

1. **To have an update re: request for community allotments in the Parish**

The update, and Angus Buchanan involvement was noted.

1. **To make recommendation regarding correspondence from Angus Buchanan VC Recreation Ground Trust re: access and security**

Cllr. Penny summarised, and after further discussion it was recommended that:

**Recommendation:**

**Re: Security**

That Angus Buchanan Trust are written to sympathising with the difficulties they now have with their gates, and that advising them that money might be available through a Grant application, which would be considered as part of the next grant application round.

**Re: Access**

That further consideration is given to this matter, once clarification re: contract arrangements are understood more clearly, in respect of the KGV Recreation Ground.