



Coleford Town Council

Town Centre Manager – Coleford, Gloucestershire

Self Employed – 18-month Fixed term contract (starting April 2021)

Pay scale - up to £33,000 per annum.

An exciting opportunity where you could affect real change and growth for the community of Coleford.

Coleford Town Council is looking for an experienced, energetic, and innovative person to work in partnership with the community to regenerate Coleford town centre.

You will be required to:

- devise and implement a strategy for the revitalisation of the town centre and conservation area,
- to build positive ties with the town centre community of businesses and services, to ensure their commitment and involvement in creating and delivering the future plan,
- to lead a marketing plan for the town including the promotion of town centre events,
- to support with the organisation of the town's established events as well as initiating new ones,
- secure funding for identified projects, and for ones which will develop from the strategy.

You must be self-motivated with a proven record in a similar role. A Prince2 or equivalent project management qualification is desirable.

Applications must be with the Town Council by noon on Friday 19th February 2021. Your application should be in the form of a letter highlighting your suitability for the role and a full CV. Shortlisting will take place over the weekend of 20th/21st February with interviews being held on Monday 1st or Tuesday 2nd March 2021.

An application pack is available by calling the Town Council on 01594 832103 or via our website www.colefordtowncouncil.gov.uk/JobOpportunities

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