



Coleford Town Council

BRIEF FOR LITTER AND WASTE MANAGEMENT CONTRACT

Coleford Town Council manages several public areas in the town, and needs to appoint a contractor for a range of litter and waste management work

Skills required

To carry out the specified schedule of tasks, the contractor should have:

- Experience of carrying out a range of such work
- Appropriate qualifications and safety certificates
- Suitable equipment

Information about any other skills or services on offer would be appreciated.

Contract timeline

The Council is seeking bids for a 3-year contract, being 1 year from 1st March 2021 to 28th February 2022 in the first instance with extension for a further 2 years, depending on performance.

Tenders

Bids can be accepted for separate lots, not necessarily all three together. Each lot can be contracted under a separate agreement.

All bids should give a breakdown of the charges for each task in the schedule, including an hourly labour rate and other likely charges. This detail together with a note of insurance cover, qualifications and previous experience, and any comments or recommendations on the schedule, should be returned by noon on Thursday 10th December 2020 to:

Chris Haine
Assistant Town Clerk (Seconded)
Coleford Town Council
No 2, The Town House
Lords Hill Walk
Coleford GL16 8BD

or by email to Chris at ctcoffice@colefordtowncouncil.gov.uk .

Contact

Please contact Chris on 01594 832103 Monday - Thursday 9am to 4pm for any further information – Many thanks.

SCHEDULE OF TASKS

Based on the Landscape Management and Maintenance Plan posted at <http://www.colefordtowncouncil.gov.uk/tenderInformation>

LOT 1 – Dog waste management

Weekly clearance of 13 dog waste bins, plus monthly washing of each bin at:

- Angel Vale
- Angus Buchanan VC Recreation Ground (2 bins) Victoria Road GL16 8DS
- Bells Field (4 bins)
- Bixhead Walk
- Forest Road
- Foxglove Way
- King George V playing field, Victoria Road GL16 8DS
- M Tech (off Tufthorn Avenue)
- Worcester Walk (Bale Memorial Ground)

LOT 2 – Litter bin clearance

Weekly clearance of 24 ordinary litter bins at:

- Angel Vale (4 bins)
- Angus Buchanan VC Recreation Ground, Victoria Road GL16 8DS
- Bale Memorial Ground, Worcester Walk (2 bins)
- Bells Field, Lords Hill (4 bins)
- Cemetery (4 bins) Victoria Road GL16 8DS
- Coalway Recreation Ground (2 bins) Coalway Road GL16 7HL
- Copley Drive
- Foxglove Way (2 bins)
- King George V playing field (3 bins) Victoria Road GL16 8DS
- Sylvan Close

Putting the wheelie bins at Bells Field out for weekly collection, and the green waste bins at the Cemetery out for fortnightly collection.

LOT 3 – Litter picking

Weekly litter picking at 10 sites, removing any litter and debris from paths, benches, grass, trees and hedges (charges may vary depending on the size of each site).

- Angel Vale
- Bale Memorial Ground, Worcester Walk
- Cemetery Victoria Road GL16 8DS
- Copley Drive
- Forest Road
- Foxglove Way
- King George V playing field, Victoria Road GL16 8DS
- Old Station Way
- Sylvan Close
- Walnut Close